

Lead Ranch Hand

Job Description

The Lead Ranch Hand works alongside the Assistant Camp Director (A.D.) and Program Director (P.D.) to create a safe, fun and transformative camp experience for campers and staff. The Lead Ranch Hand will be an energetic, flexible and empathetic leader who will participate in program planning, guide the camp schedule, and lead staff. The Lead Ranch Hand will liaise between the staff and the A.D./P.D.

Responsibilities Prior to Camp: approximately one week worth of work

- Participate in Chaplain meetings to plan the camp programs
- Assist with development of camp schedules
- Assist in planning camp staff training with A.D. and P.D.

Responsibilities During Camp:

- Assist in leading staff training and all camp sessions
- Develop weekly camp schedules, including staff assignments with P.D. and A.D.
- Lead and participate in all aspects of the BREAD camp program, including wake ups, meals, morning programs, cabin time, free time, workshops, evening activities, campfires, compliance services, music and games
- Potentially provide leadership and overnight supervision for a cabin of 6-8 campers daily
- Offer emotional support and behavior redirection as needed for campers
- Maintain composure in times of stress or crisis
- Take on supportive tasks as assigned with grace and good humor (may range from cleaning tables, organizing supplies, office work, clearing trails, etc.)
- Monitor and uphold confidentiality, safety and health regulations as dictated by The Bishop's Ranch, Diocese of California, and the American Camp Association
- Be an example of the values of The Bishop's Ranch camps
- Work to build a community of unconditional love

Responsibilities After Camp:

- Collaborate on post-summer follow up, staff evaluations and camp goal-setting

Requirements

- Leadership and management experience in camp or non-camp environments
- First Aid/CPR certification (offered during staff training)
- Job interview with the P.D. and A.D.
- National background check and voluntary disclosure statement
- Agree to live according to The Bishop's Ranch Camp Community Covenant
- Complete Safe Church online training and a Medical Information Form
- Commit to work the entire summer program plus 2 additional weeks prior to camp sessions

Physical Requirements

- Physical ability to provide first aid to campers or staff (after completion of certification course).
- Move quickly and communicate clearly in an emergency
- Be able to stand for prolonged times, bend intermittently, walk long distances, hike on varied terrain including inclines and declines.
- Requires hand-eye coordination and manual dexterity to manipulate outdoor equipment and camp supplies
- Requires typical range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and
- Ability to lift up to 50 lbs
- Willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, etc.

Compensation

- Weekly stipend
- Room and board at The Bishop's Ranch 1 week prior to the summer season and during camp staff training, summer camp sessions, and camp staff closing
- First Aid/CPR certification upon successful completion of the course during Staff Training