



The Bishop's Ranch
5297 Westside Rd.
Healdsburg, CA 95448

EMPLOYMENT APPLICATION

The employment policy of The Bishop's Ranch is to select the most qualified person available for a position based on knowledge, skills, character, experience and ability to perform the job requirements.

We expect our staff to be persons who are interested in the vision, purpose and goals of The Bishop's Ranch. They should possess specific aptitudes, skills and capacities required in their field of work. Further, they should understand and carry out the organization's primary objective - providing people of all walks of life a place where lives are changed; where renewal of spirit, mind and body can occur in a natural setting that fosters individual growth and strengthens community.

Please type or print in ink. Complete all sections even if a resume is submitted. Attach additional sheets if necessary.

PERSONAL INFORMATION

Full Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone Numbers: Daytime _____ Evening _____ E-mail Address _____

Do you have the legal right to work in the U.S.? Yes No (Proof of work authorization required upon hire)

Are you 18 years of age or older? Yes No If not can you provide a work permit? Yes No

Have you ever been convicted of a felony? Yes No If yes, please explain. (The Bishop's Ranch will not deny employment to any applicant based solely on the conviction of a felony.)

Have you ever been accused of physically, sexually or emotionally abusing a child or an adult? Yes No If yes, please explain.

EMPLOYMENT INFORMATION

What position are you applying for? _____

What type of employment are you seeking? Full Time Part Time Seasonal/Temporary

What days are you available to work? Mon. Tue. Wed. Thr. Fri. Sat. Sun. Hours available?

What date are you available to start?

Do you have any preexisting medical conditions that may inhibit your ability to perform the functions of your job as they are described on the job description? Yes No If yes, please explain.

EMPLOYMENT AND EXPERIENCE

Please list any skills, aptitudes, education or training you have which you feel would qualify you for the position.

In addition to the skills listed, is there anything special about you that you would contribute to The Bishop's Ranch? In other words, what are some positive traits or skills you would bring to this job.

(TURN OVER)

Begin with your current or most recent work experience. List all paid experience over the last 10 years.

Attach additional sheets if needed.

Dates of Employment Month/Year Month/Year / to /	Employer May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Title of your position
Hours worked per week	Address City State, Zip	Supervisor's name and phone number
Duties		Reason for leaving
Dates of Employment Month/Year Month/Year / to /	Employer May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Title of your position
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Hours worked per week	Address City State, Zip	Supervisor's name and phone number
Duties		Reason for leaving

Not all valuable experience is gained through work. Please list any hobbies or volunteer experiences that may be of interest in considering your application to The Bishop's Ranch. If you are a student, where and what are you studying?

Other than money what are you looking for in a job?

Please list three references (not family members) whom we could contact about you.

	Name	Telephone Number	Relationship to You Eg. Former Employer, Friend
1.			
2.			
3.			

I authorize any person or organization, whether or not identified in this application, to provide any information concerning my previous employment, education, credit history, driving record, criminal conviction record, sexual offender registry or other qualifications for my employment. I also authorize The Bishop's Ranch to request and receive such information.

Except when otherwise expressly stated in a written agreement signed by the employee and the President of the Board of Directors, all employment with The Bishop's Ranch is at-will. That is, either The Bishop's Ranch or the employee may terminate employment, at any time, with or without cause or notice, for any reason whatsoever.

To the best of my knowledge, the information contained in this application is complete and accurate. I understand that providing false information is grounds for not hiring me or choosing me for a volunteer position or for my discharge if I have already been hired or chosen.

Applicant Signature: _____ Date: _____